

**MONTVILLE TOWNSHIP
ZONING CERTIFICATE FEES & SERVICES SCHEDULE
JANUARY 3, 2011**

STRUCTURES

- 1. SINGLE FAMILY ATTACHED OR DETACHED, ADDITIONS TO RESIDENTIAL DWELLINGS (INCLUDING COVERED PORCHES), AND FINISHED BASEMENTS:**
 - a. Fifty dollars **(\$50.00)** plus five cents **(\$.05)** per square foot of living area (all floor area covered by roof) including attached garage.
 - b. Five cents **(\$.05)** per square foot of living area for a finished basement.

- 2. COMMERCIAL BUILDINGS AND/OR DRIVE-THROUGHS AND ADDITIONS:**
 - a. One hundred fifty dollars **(\$150.00)** plus five cents **(\$.05)** per square foot for commercial buildings, drive-throughs and/or additions.
 - b. Five cents **(\$.05)** per square foot for commercial remodeling.

- 3. RECREATIONAL, INSTITUTIONAL AND GOVERNMENTAL STRUCTURES AND/OR DRIVE-THROUGHS, AND ADDITIONS:**
 - a. One hundred fifty dollars **(\$150.00)** plus three cents **(\$.03)** per square foot

- 4. RESIDENTIAL AND COMMERCIAL MISCELLANEOUS STRUCTURES INCLUDING FREESTANDING, GROUND MOUNTED ANTENNAS:**
 - a. Fifty dollars **(\$50.00)**

- 5. ACCESSORY BUILDINGS, ACCESSORY BUILDING ADDITIONS AND/OR FREESTANDING GAZEBOS :**
 - a. A twenty-five dollar **(\$25.00)** flat fee for accessory buildings two hundred (200) square feet or less for residential accessory buildings, additions and/or gazebos.
 - b. Twenty-five dollars **(\$25.00)** plus four cents **(\$.04)** per square foot of total area over two hundred (200) square feet for accessory buildings or additions exceeding two hundred (200) square feet for residential accessory buildings, additions and/or gazebos.
 - c. One hundred fifty dollars **(\$150.00)** plus five cents **(\$.05)** per square foot for commercial accessory buildings, additions, and/or gazebos.
 - d. One hundred fifty **(\$150.00)** plus five cents **(\$.05)** per square foot for multifamily accessory buildings, additions and/or gazebos.

- e. One hundred fifty (**\$150.00**) plus three cents (**\$.03**) per square foot for recreational, institutional and governmental structure accessory buildings, additions and/or gazebos.

MISCELLANEOUS

6. PONDS AND LAKES INCLUDING RETENTION/DETENTION:

- a. Fifty dollars (**\$50.00**) plus recommendations from Medina County Soil and Water Conservation Agent and/or Medina County Engineers' Office.

7. FENCES/WALLS:

- a. Residential - Twenty-five dollars (**\$25.00**).
- b. Commercial – One hundred dollars (**\$100.00**).

8. PATIOS AND DECKS (COVERED AND UNCOVERED):

- a. Thirty dollars (**\$30.00**) for two hundred (200) square feet and less.
- b. Thirty dollars (**\$30.00**) plus two cents (**\$.02**) per square foot of total area over two hundred (200) square feet.

9. SWIMMING POOLS/SPAS:

- a. Single Family/Residential – Twenty-five dollars (**\$25.00**)
- b. Residential Development/Commercial – One hundred fifty dollars (**\$150.00**)

10. DRIVEWAY PERMITS, DITCH ENCLOSURES:

- a. Fifty dollars (**\$50.00**).

11. TEMPORARY USE PERMITS

- a. Temporary Construction Facilities – One hundred dollars (**\$100.00**) – Valid for one year
Fifty dollars (**\$50.00**) – Valid for six months
- b. Temporary Sales and Special Events
 - i. Residential Districts

Up to three (3) days	\$ 25.00
Four (4) days to sixty (60) days	\$ 50.00
 - ii. Commercial Districts

Up to three (3) days	\$ 50.00
Four (4) days to sixty (60) days	\$100.00

12. BILLBOARD:

- a. Three hundred dollars (**\$300.00**) for thirty-two (32) square feet or less.
- b. Three hundred dollars (**\$300.00**) plus two dollars and fifty cents (**\$2.50**) per square foot of total area over thirty-two (32) square feet.

13. INTERSTATE POLE SIGN:

- a. Three hundred dollars (**\$300.00**) for one hundred sixty (160) square feet or less.
- b. Three hundred dollars (**\$300.00**) plus two dollars and fifty cents (**\$2.50**) per square foot of total area over one hundred sixty (160) square feet.

14. DIRECTIONAL SIGN:

Twenty-five dollars (**\$25.00**).

15. GROUND SIGN - PERMANENT:

- a. **IN A RESIDENTIAL DISTRICT** - Two hundred dollars (**\$200.00**) per entrance
- b. **IN A NON-RESIDENTIAL DISTRICT** Two hundred dollars (**\$200.00**)

16. GROUND SIGN - TEMPORARY:

- a. One hundred dollars (**\$100.00**) per entrance/model home sign. Valid for one (1) year.
Fifty dollars (**\$50.00**) per entrance/model home sign. Valid for six (6) months.

17. TEMPORARY SIGN - WINDOW/SPECIAL EVENT/OTHER TEMPORARY SIGNS:

- a. One hundred dollar (**\$100.00**) deposit per sign, with a maximum deposit of five hundred dollars (**\$500.00**).

18. WALL SIGN:

- a. Two hundred dollars (**\$200.00**) for fifty (50) square feet or less.
- b. Two hundred dollars (**\$200.00**) plus one dollar (**\$1.00**) per square foot of total area over fifty (50) square feet.

19. WINDOW SIGN (PERMANENT):

Fifty dollars (**\$50.00**) for the first window sign and twenty-five dollars (\$25.00) per each additional window sign.

MISCELLANEOUS SERVICES

20. AGRICULTURAL EXEMPTIONS AND RELATED SIGNS:

- a. No permit fee required

21. *VARIANCES
***CONDITIONAL ZONING CERTIFICATES**
***DETERMINATION OF SIMILAR USE:**

Any request for an APPEAL, CONDITIONAL, VARIANCE OR A DETERMINATION OF SIMILAR USE shall be accompanied by a minimum non-refundable fee of:

APPEAL OF DECISION BY ZONING INSPECTOR

- a. Three hundred dollars (**\$300.00**)

RESIDENTIAL VARIANCE

- a. Two hundred dollars (**\$200.00**)

COMMERCIAL VARIANCE

- a. Three hundred dollars (**\$300.00**)

CONDITIONAL ZONING CERTIFICATE/CONDITIONAL AMENDMENT

- a. Three hundred dollars (**\$300.00**)

CONDITIONAL ZONING CERTIFICATE RENEWAL (Beginning in 2005)

- a. One hundred dollars (**\$100.00**)

CONDITIONAL ZONING CERTIFICATE COMPLIANCE REVIEW

- a. One hundred dollars (**\$100.00**)

NON-CONFORMING USE TO A LESSER NON-CONFORMING USE:

- a. One hundred dollars (**\$100.00**)

22. ***ZONING MAP AMENDMENT, *TEXT AMENDMENT:**
 - a. Three hundred dollars (**\$300.00**)
23. ***INFORMAL DEVELOPMENT PLAN REVIEW:**
 - a. One hundred dollars (**\$100.00**)
24. ***DEVELOPMENT PLAN REVIEW:**
 - a. Four hundred dollars (**\$400.00**) includes Preliminary and Final Development Plan.
25. ***PARTIAL DEVELOPMENT PLAN REVIEW WITH LAND DISTURBANCE REVIEW AND PERMIT (IF APPLICABLE):**
 - a. Two hundred fifty dollars (**\$250.00**) – Includes Partial Development Plan Review and Land Disturbance Review as determined by the Zoning Commission
26. ***LAND DISTURBANCE REVIEW AND PERMIT (IF APPLICABLE):**
 - a. Two hundred twenty-five dollars (**\$225.00**)
27. **LAND DISTURBANCE PERMIT**
 - a. Seventy-five dollars (**\$75.00**)
28. ***PLANNED NEIGHBORHOOD DEVELOPMENT WITH LAND DISTURBANCE REVIEW AND PERMIT (IF APPLICABLE) - ZONING COMMISSION AND MONTVILLE TOWNSHIP TRUSTEES:**
 - a. Seven hundred fifty dollars (**\$750.00**)
29. ***DEPOSIT PLANNED NEIGHBORHOOD DEVELOPMENT PROFESSIONAL CONSULTANT SERVICES:**
 - a. Five hundred dollars (**\$500.00**)
30. ***CONSERVATION DEVELOPMENT PRD WITH LAND DISTURBANCE REVIEW AND PERMIT (IF APPLICABLE):**
 - a. Five hundred twenty-five dollars (**\$525.00**)

31. *CONTROLLED DENSITY PRD WITH LAND DISTURBANCE REVIEW AND PERMIT (IF APPLICABLE):

- a. Five hundred twenty-five dollars (**\$525.00**)

*In the event the Board of Zoning Appeals, the Zoning Commission and/or the Montville Township Trustees find it necessary to draw upon any planning, legal, engineering or other expert testimony, all expenses shall be borne by the applicant. If a court stenographer is requested by the applicant or is required, the cost of the stenographer shall be paid by the applicant.

32. COMMERCIAL CERTIFICATE OF OCCUPANCY

- a. One hundred fifty dollars (**\$150.00**)

33. COMMERCIAL CHANGE OF OCCUPANCY

- a. One hundred fifty dollars (**\$150.00**)

34. PENALTIES:

Effective July 13, 1999, Montville Township Zoning Certificate permit fees will be doubled for any construction project that begins prior to obtaining required permit.

ADMINISTRATIVE SERVICES

35. AUDIO RECORDING COPY:

- a. Three dollars and fifty cents (**\$3.50**) each for the first copy, one dollar (**\$1.00**) each for additional copies, plus postage.

**36. MAPS: FEMA Flood Map
School District Map
Subdivision Map
Zoning Map**

- a. Two dollars (**\$2.00**) each

37. COPIES:

First twenty-five (25) copies, requested monthly, no charge.

Twenty-six (26) copies, requested monthly, fifteen cents (**\$.15**) per photocopy in accordance with the Montville Township Records Retention Management Policy.

38. COST OF SERVICES STUDY, COMPREHENSIVE PLAN, ZONING RESOLUTION:

- a. Twenty dollars (**\$20.00**) each plus five dollars (**\$5.00**) mailing fee.