

Montville Township Trustees
November 10, 2009

Present:

Trustee Ron Bischof, Chairman
Trustee Jeff Shuran
Trustee Jeff Brandon
Fiscal Officer Mary Pawlowski
Roads Superintendent Dennis Clapper
Zoning Field Assistant Paul Jeffers

Also Present :

Bob Sackett, Resident
Fire Chief Bob Painter
Steve Huszei, Post Reporter

Trustee Bischof opened the regular meeting of the Montville Township Trustees, which came to order at 8:05 p.m. The Pledge of Allegiance was recited. Trustee Shuran offered a prayer. Trustee Bischof welcomed residents to the meeting and stated that the meeting is being recorded for transcription purposes only.

APPROVAL OF MINUTES:

Trustee Shuran made a motion to approve the minutes for the October 27th Regular Trustees meeting and the November 6th Special Trustees meeting. Trustee Brandon seconded the motion. The motion was passed, 3 ayes, 0 naves and 0 abstentions.

DEPARTMENT REPORTS:

ZONING: Zoning Assistant Paul Jeffers requested, and **Trustee Brandon made a motion setting a public hearing for November 24th at 7:30 p.m. for text amendments recommended by the Montville Township Zoning Commission to revise the Table of Contents, Chapter 210 Definitions, Chapter 410 Single Family Residential Districts, Chapter 412 Planned Neighborhood Development Regulations, Chapter 414 Planned Residential Development Regulations, and to add Chapter 570 Establishment of Riparian and Wetland Setbacks. Trustee Shuran seconded the motion. The motion was passed, 3 ayes, 0 naves and 0 abstentions.**

Mr. Jeffers gave the zoning report (attached). In the report, Mr. Jeffers said that the Kunkel s had until November 2nd to clean up their property, according to the Medina County Health Department. Due to an unforeseen circumstance, the deadline was moved to Thursday, November 12. The Health Department and the Montville Zoning office will then review the progress and continue with legal action if the clean-up project has not progressed satisfactorily.

Zoning inspector Emrick had given copies of a letter from the Medina County Soil and Water Conservation District to the Trustees. This letter requested the township s endorsement so that they could apply for a grant allowing Soil and Water to form a watershed planning partnership. Trustee Bischof said that this is an annual request for support from the townships.

Trustee Shuran moved Resolution 111009.01 supporting the Medina County Soil and Water Conservation District to apply for a grant to the Ohio Water Resources Council for \$75,000. Trustee Brandon seconded the Resolution. The Resolution was passed, 3 ayes, 0 naves and 0 abstentions.

Mr. Jeffers reported that Senate Bill 184 was passed from the 128th General Assembly. This allows townships the ability to choose to plow private roads and driveways under certain conditions. The Trustees could now make a Resolution to plow specific private roads, if they choose to do so. Trustee Bischof said that this issue had come up with Paradise Village, where they had wanted the township to plow Paradise Road down to their complex. We will not need it for the school.

Also being discussed in the 128th General Assembly is House Bill 212 making amateur station antenna structures as a Homeland Security resource and the ability to place them on residential properties.

Trustee Bischof noted that, in today's paper under legal notices, a noise ordinance for Hinckley Township. It was quite extensive, and Trustee Bischof thought that our Zoning Commission could look at it for similar adoption by Montville Township. We have had various complaints regarding parties and motorcycle noise.

Fiscal Officer Pawlowski thought that a noise ordinance would not pertain to zoning and would not be included in the Zoning code. Fire Chief Painting suggested that, in the City, all noise ordinances go under the Police Department. Discussion ensued. Trustee Bischof would like to know where a document would be located if a resident would want the information. Fiscal Officer Pawlowski suggested the Zoning office contact Hinckley Township.

ROADS: Roads Superintendent Clapper gave his roads report (attached).

Roads Superintendent Clapper said that the new pick-up will be ready on Thursday. He would like to purchase radios for this pick-up truck and the other new truck. **Trustee Brandon made a motion to purchase for the Roads Department two radios and one external speaker installed from Ferris Communication not to exceed \$1,110. Trustee Shuran seconded the motion. The motion was passed, 3 ayes, 0 naves and 0 abstentions.**

Mr. Clapper requested, and **Trustee Brandon made a motion to order a snowplow and strobe light system for the new pick-up truck from Judco. Total cost for the snowplow and strobe light system installed shall not exceed \$6,650. Trustee Shuran seconded the motion. The motion was passed, 3 ayes, 0 naves and 0 abstentions.**

Mr. Clapper said that the Roads Department received a call from a resident on Blue Herron Trace. The resident requested no parking signs on both sides of the hill area. Mr. Clapper said that Sgt. Grice has told him that it is a hazard having vehicles parked there. Discussion ensued. Field Assistant Paul Jeffers said that their service vehicles park there when working in the area. Trustee Bischof was concerned about where the homeowners would park if it were banned on the hill. Also, the Police would need to

enforce this so he would like to speak with Chief Acklin and then make a decision at the next Trustees meeting.

Mr. Clapper responded to Trustee Bischof's previous inquiry about a sink hole on Champion Creek. He said that there is a drainage assessment fund. The sink hole is in line with the underground drainage system. The yard keeps sinking in, and there is likely a hole in the pipe system. He said that the pipe is about ten feet deep in that area. It would take a pretty large hole to open that up but there are companies that have cameras that are able to check it from the inside. Mr. Clapper will follow up on this issue.

Mr. Clapper said that the purchase of a router, booster and antennae exceeded the \$400 limit which was made in the motion from the last Trustees meeting. **Trustee Brandon made a motion to purchase a router, booster and antennae for the Service Department not to exceed \$450, which is an increase of \$50 from the motion made on October 27. Trustee Shuran seconded the motion. The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

ADMINISTRATION BUILDING: Roads Superintendent Clapper said that the wall repair has been completed and the two lights are fixed. Trustee Shuran asked about the two new employees, and Mr. Clapper said that they are working out well. He suggested that Brad could possibly obtain a license for fertilizing, and asked if the Trustees wanted to pursue doing our own weed control. Fiscal Officer Pawlowski was concerned about the insurance liability before proceeding with that idea. It may increase township insurance by quite a bit. Mrs. Pawlowski will investigate the insurance liability.

PARK: Roads Superintendent Clapper said that there was a concern about the posts that are to be installed on the walk. He said that putting them down to drive over them may be a nuisance for the snow plow driver. It would also be a job to get out and clean around them by hand. There are no problems with vehicles driving on other walks that do not have the posts. Discussion ensued. The Trustees all agreed that the posts should not be put in at this time; they can always be put in later if it were determined that the posts are needed.

Mr. Clapper asked about putting up delineators to be able to determine where the walk is in the snow. The Trustees agreed it would be a good idea to put up reflectors for the winter. Mr. Clapper will determine whether the school or the Roads Department will put the reflectors up.

Trustee Bischof said that a Boy Scout is interested in building a memorial at Cobblestone Park for veterans or active soldiers. The Boy Scout wants to put a waterfall with a pool for people to throw their coins in. Trustee Bischof felt that a veteran's memorial is premature at this time. He did indicate, however, that a simple pavilion would be welcome. The Boy Scout will investigate this idea.

Fiscal Officer Pawlowski said that she received the last cancelled check back with the bank statement, and she sent it along with a copy of the invoices for the Nature Works Grant. Two more items are still required before the grant funds will be released: the original bid package and the proposals showing the lowest bidder. Mrs. Pawlowski will retrieve those items and have them sent.

SEWER-WATER-CABLE: Trustee Brandon indicated that a Guilford Road resident updated him about a situation on their natural gas. This resident said that they had received a letter from Columbia Gas saying that their service would be discontinued on December 2 unless they signed up with the Consumer Gas Cooperative (CGC). They were not given a choice. Discussion ensued. Trustee Brandon said that the letter noted that CGC does not offer a natural gas choice program.

FIRE: Fire Chief Painter said that they are working with a radio company for planning communication with the new Montville location. The Fire Department is planning a house burning as a training fire off of Route 3 just south of McDonald s. It will be December or January. Currently, the house is at a construction entrance and it is being used for supplies storage.

LST: Trustee Brandon reported on a meeting at the hospital this afternoon. As of August 31, The Cleveland Clinic has become affiliated with Medina General Hospital. Benefits of this merge include hospitalists or physician care 24 hours/day beginning in January; an added midwife program; two additional internists and family practitioners; more physicians and less administration. Trustee Bischof said that, at the meeting, the Cleveland Clinic talked about bringing their world class knowledge, technology and care to Medina. Also, The Cleveland Clinic is doubling the emergency care space in Brunswick.

Trustee Brandon said that the September LST billing was \$8,477.85. Trustee Brandon wondered if this was the same as the last billing; Fiscal Officer Pawlowski will double check the invoice before mailing a check. Montville Township is at 11.2% of the total program. We are over budget by about \$6,100 for the year.

POLICE: Trustee Bischof had a resident on Maplewood Estates request the speed trailer be parked on his road. Trustee Bischof referred the request to the Police Department.

OTHER BUSINESS:

Fiscal Officer Pawlowski reviewed the October Bank Reconciliation and financial reports. Copies of October reports provided to each Trustee: Fund Status & Fund Summary; Appropriation Status; Revenue Summary. The Fund Status report as of November 10 was provided to each Trustee.

Fiscal Officer Pawlowski requested, and **Trustee Shuran moved Resolution 111009.02 approving Supplemental Appropriations as presented. Trustee Brandon seconded the Resolution. The Resolution was passed, 3 ayes, 0 naves and 0 abstentions.**

Trustee Brandon made a motion to cover the expenses for employees and elected officials to attend the 2010 OTA Winter conference in Columbus. Trustee Shuran seconded the motion. The motion was passed 3 ayes, 0 naves and 0 abstentions.

Fiscal Officer Pawlowski requested and **Trustee Brandon moved Resolution 111009.03 to hold the 2009 Employees Appreciation Dinner, which is a proper**

public purpose, to thank the employees and people who provide countless hours of hard work on behalf of the Township. Trustee Bischof seconded the Resolution. The Resolution was passed, 2 ayes, 1 naye (Shuran) and 0 abstentions.

Fiscal Officer Pawlowski reported receipt of an estate tax settlement of \$66,355.092.

Fiscal Officer Pawlowski requested, and **Trustee Brandon made a motion to pay Medina Hospital \$8,477.85 for September LST services. Trustee Shuran seconded the motion.** In discussion, Fiscal Officer Pawlowski will double check the invoice before mailing the check. **The motion was passed, 3 ayes, 0 naves and 0 abstentions.**

Fiscal Officer Pawlowski requested and **Trustee Shuran made a motion to pay approved invoices by RFC for asbestos removal, \$1,110 to SafeAir and \$905.45 to Atwell-Hicks. Trustee Brandon seconded the motion.** In discussion, Fiscal Officer Pawlowski explained that the invoices came from and were authorized by Mr. Riachi; one was pre-demolition and the other was for actual removal. **The motion was passed, 3 ayes, 0 naves and 0 abstentions.**

Fiscal Officer Pawlowski requested and **Trustee Shuran made a motion to pay Albers & Albers \$5,808 for legal services for the JEDD. Trustee Brandon seconded the motion.** In discussion, Mrs. Pawlowski indicated that the originally quoted \$30,000 is almost completely spent and will likely need to be increased with Trustees approval. **The motion was passed, 3 ayes, 0 naves and 0 abstentions.**

The dates for JEDD meetings are scheduled for December 8 at 6:00 p.m. and December 14 at 8:00 a.m. The City council s JEDD meeting is at 5:30 at City Hall on Monday, December 7. Mrs. Pawlowski thought that the public hearing and motion could be done all in one meeting for Montville, and that all three Trustees must be in attendance. The Trustees agreed to December 8th before the regular Trustees meeting; Mrs. Pawlowski said that a motion is needed to rescind the December 14th meeting date.

Trustee Brandon made a motion to rescind the special meeting for a public hearing on the JEDD for December 14 at 8:00 a.m. Trustee Shuran seconded the motion. The motion was passed, 3 ayes, 0 naves and 0 abstentions.

Trustee Shuran made a motion approving BC and PO s as presented and to pay bills totaling \$162,620.97. Trustee Brandon seconded the motion. The motion was passed, 3 ayes, 0 naves and 0 abstentions.

At 9:30 p.m. Trustee Bischof made a motion to go into Executive Session regarding personnel matters. Trustee Brandon seconded the motion. The motion was passed, 3 ayes, 0 naves and 0 abstentions.

At 10:53 p.m. Trustee Bischof made a motion to return from Executive Session. Trustee Brandon seconded the motion. The motion was passed, 3 ayes, 0 naves and 0 abstentions.

At 10:53 p.m. Trustee Bischof adjourned the meeting.

Respectfully submitted,

Elaine Klafczynski

Approved by:

Date

Attested:

Date: