

**Montville Township Trustees**  
**April 13, 2010**

**Present:**

Trustee Jeff Brandon, Chairman  
Trustee Ron Bischof  
Fiscal Officer Mary Pawlowski  
Police Chief Tom Acklin  
Zoning Inspector Judy Emrick  
Zoning Asst. Paul Jeffers  
Roads Supt Dennis Clapper

**Also Present :**

Adam Friedrich, Cty Commissioner Candidate  
Nancy Girton, Auditor s Office  
Kaitlin Bushinski, Gazette  
Kathy Breitenbucker, Chamber of Commerce  
Ray Seaman, Chamber of Commerce  
Michael Sweet, Sweet  
Deryl & Sally Albrecht, Residents  
Bob Sackett, Resident  
Jeff Russell, Resident  
Vincent Tricomi, Resident

Trustee Brandon opened the meeting of the Montville Township Trustees, which came to order at 7:30 p.m. The Pledge of Allegiance was recited. Trustee Bischof offered a prayer. Trustee Brandon welcomed residents to the meeting and stated that the meeting is being recorded for transcription purposes only.

**PUBLIC RECOGNITION:**

Mr. Adam Friedrich, who is running for Medina County Commissioner introduced himself to the Board and gave a brief bio on himself. He is running in the Republican primary on May 4<sup>th</sup>. Mr. Friedrich said that he is a passionate conservative; he believes that conservative principles work in business, at home, and in government. He believes in living within our means, and budget reductions where they make sense. He believes in strong law enforcement. Mr. Friedrich said that he has been privileged to be in positions of leadership. He feels successful in such positions because he authentically cares about people and treats leadership roles as a privilege and to serve.

Nancy Girton of the auditor s office reminded residents that the deadline for the Homestead Exemption is June 1<sup>st</sup> for residents turning 65 this year or for those who are totally and permanently disabled.

Mrs. Girton said that the Auditor s office is continuing to work with ESOP on helping residents save their homes from foreclosure. She said that the majority of people they see who are facing foreclosure have homes with values between \$75,000 and \$175,000 and have been in their homes for many years. They find themselves struggling because of job loss or horrendous family illness that has wiped them out.

The new Auditor s Ledger which is published every two months is now available. The front page includes an article about the annual Pet Adoptathon which is scheduled for May 1<sup>st</sup>. This is the 13<sup>th</sup> year for this regional adoptathon. It will be held at the National Guard Armory this year. Over 70 pets were adopted at last year s event.

Mr. Ray Seaman offered any help that the Chamber of Commerce could provide, particularly with zoning issues that they could help the Zoning Inspector with to speed things along. Resident Vince Tricomi, also from the Chamber of Commerce, is a Cobblestone resident and was happy to have an excuse to attend a Trustees meeting.

Trustee Brandon asked if Roads Superintendent Clapper had reviewed the fertilizer bids. Mr. Clapper said that he had summarized them and had given Trustee Bischof a copy of the three bids. The bids were from Sweet Lawns, Seganis and Weed Pro. It had been agreed on to eliminate the corner property and the 3785 Poe property from the fertilizing program this year.

Mr. Mike Sweet of Sweet Lawns in Medina provided details of his fertilizing program and recommendations for the Montville Township properties. He is a licensed applicator with the State of Ohio, and his two employees have trained servicemen certification with the State of Ohio. He explained his high quality weed control products and fertilizers and the application program for the season.

**Trustee Brandon made a motion hiring Sweet Lawns for their fertilizing program for the Montville Township properties at a cost of \$4,006 per application. This program is for three applications for the 2010 season. Trustee Bischof seconded the motion.** In discussion, Zoning Inspector Emrick asked about receiving \$2,500 from the soccer association to help offset the fertilizing costs. Trustee Bischof said that was correct. **The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

#### APPROVAL OF MINUTES:

**Trustee Brandon made a motion to approve the minutes for the March 16 Special Trustees meeting and the March 23 Regular Trustees meeting. Trustee Bischof seconded the motion. The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

#### DEPARTMENT REPORTS:

Trustee Bischof said that he had talked with the chief about a month ago to ask the sheriff about cleaning the township roadsides. At the last Trustees meeting, Chief Acklin indicated that the sheriff doesn't have the funds and will not be doing the program any longer. Last year, Sheriff Hassinger had also said no but found some funds and had a police detail help with our roads. Since Mr. Sweet was affiliated with scouts, Trustee Bischof asked if the scouts would do a project like cleaning the roadsides. He realizes the safety factor for the scouts and would involve our police or roads department.

Mr. Sweet said that his troop has not done such a project, but Troop 507 has done roadside clean-up. Zoning Assistant Paul Jeffers offered that the National Junior Honor Society at Highland is always looking for community service work. Trustee Bischof said he would check into that if Mr. Jeffers could get the name of a contact person at Highland.

Trustee Bischof said the Deputy John Madden had offered to watch prisoners at a certain rate per hour. Another option is to have the township personnel do the job, but that may be more expensive than hiring John Madden. Trustee Bischof would like to try and find a way to do the job at no cost. Mr. Sweet said that he knows the scout master at the 507 and will give his name and number to Trustee Bischof. Mr. Sweet said that he knows that the parents main concern is safety. He would be happy to run it by the scout committee.

Chief Acklin said that there would be a cost for traffic vests for the kids at approximately \$28 each; also he is concerned about the liability. Trustee Bischof said that, in the long run, the safest way would be to pay to have the sheriff s department clean the roads.

PARKS: Trustee Bischof said that the road at Cobblestone has not yet been repaired. The contractor, Fetchco, will be working with the designer and the architect. They will tear up the road, grind it up and put the same materials back down again. The problem was determined to be insufficient drainage. The school is satisfied that it will be taken care of in June.

Trustee Bischof said that an article in the newspaper about more people finding out about and using the park had provoked a number of phone calls from Medina residents with ideas. With Whitetail Park being rustic, one idea was to ask residents to build bird houses and put them in the trees. Another idea is for people to donate and plant perennial flowers. Trustee Bischof said that this is the time of year for people to use the pavilion for graduation parties and birthday parties.

Resident Sally Albrecht offered to volunteer to help with the perennial flower project. She will come up with a plan for this. Trustee Bischof was appreciative of Mrs. Albrecht s offer.

Zoning Inspector Emrick had provided copies of a reservation forms to be used for the soccer fields and basketball courts. Mrs. Emrick requested a motion for these documents to be used. Trustee Bischof asked if there was a reason for the purpose of use on the form for the soccer fields; most people would want to use it for soccer. It was pointed out that there are things that you would not want people to do on our soccer field, such as racing or camping.

Trustee Bischof noted that a sign has been put up at the basketball courts saying that these courts can be reserved and to please see the necessary information at the bulletin board.

**Trustee Bischof made a motion approving the soccer field reservation form and the basketball court reservation form. Trustee Brandon seconded the motion.** In discussion, Chief Acklin asked if there are time limits on the reservations so that someone could not come in and fill out a reservation for the next ten Saturdays. Discussion ensued. The Trustees thought that this form was a first step and we will see how it goes. **The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

UTILITIES: Trustee Bischof said that, in the morning's newspaper, the legal notice had spelled out that the townships in Medina County will be giving the county commissioners the approval to appoint First Energy for the electric aggregation program on the May 3<sup>rd</sup> ballot. He was intending to read the clipping at the meeting but did not bring it.

LST: Trustee Brandon said that the next LST meeting is scheduled for April 22<sup>nd</sup> at 8:00 a.m. at the hospital. These are advertised, public meetings and everyone is welcome to attend.

FIRE: Trustee Brandon asked about the fire services bills that have not yet been paid. Fiscal Officer Pawlowski said that we are holding bills that are past due and she did not think that was fair. The Montville Trustees have a dispute about a small portion of the bills and we shouldn't be holding the entire amount. The Board agreed to go into Executive Session at the end of the meeting for further discussion.

Trustee Brandon said that there had been an incident on Easter Sunday at Blue Heron but did not have details. He had seen three fire trucks and two LST vehicles at the scene. Kaitlin Bushinski, Gazette reporter, said that she knew of the incident since she was covering that day. A golf cart had rolled over and a woman had hurt her ankle. Since it happened far back in the golf course, it wasn't known if the woman had ended up in the river and so an all-call went out for all available units to respond.

ZONING: Zoning Inspector Emrick said that Ganley will be holding a month long tent sale beginning on May 1<sup>st</sup>. They will be in front of the Board of Zoning Appeals on Monday to get permission for a temporary conditional permit to operate their tent sale.

Mrs. Emrick said that the JEDD documents had been delivered to the Medina County Commissioners. The commissioners have 30 days to approve the JEDD documents. Once approved, the documents will be sent to the Ohio Director of Development and a JEDD Board of Directors will be created.

Mrs. Emrick reported that new home permits are almost even with last year. Overall permits are at 77, the same as in 2009. With Drees Homes beginning to build in Mulberry Row, she is hopeful that there is an upward turn in new home permits.

A meeting is scheduled with the Prosecutor's office regarding the Kunkel matter; Mrs. Emrick feels that there has been sufficient time to complete the required work and it is time to move forward.

POLICE: Chief Acklin had provided copies of the timeline for the new building to the Trustees. He had been hopeful that it would go out to bid next week and have bids back by May 18<sup>th</sup> but the Prosecutor's office is not finished with their review at this time. Chief Acklin is not sure how far they will be pushed back.

The monthly stats were provided to the Trustees.

Last week, the Police Department had used an organization called K9 Central Ohio. They are a group of individuals who volunteer their time assisting law enforcement and other groups. They do tracking, water search and recovery. The Police Department called them out because they thought they had a dead body and needed some tracking.

Chief Acklin requested that the Trustees donate \$100 to the K9 Central Ohio for the service they provided and their time spent with the Police Department. Discussion ensued. Fiscal Officer Pawlowski thought it would be alright as long as there is a motion passed. Chief Acklin will check with the Prosecutor. **Trustee Brandon made a motion to make a \$100 donation to K9 Central Ohio for their assistance to the Montville Township Police Department. Trustee Bischof seconded the motion. The motion was passed, 2 ayes, 0 naves and 0 abstentions.**

Chief Acklin has arranged for some training classes with LST. He will try and get in as many police officers as he can into the two hour blocks. Trustee Bischof thought that the Service Department should send some employees to the classes; Chief Acklin will look into getting them space in the classes.

ROADS: Roads Superintendent Clapper gave his roads report. He said that we need to purchase additional salt. Montville Township and many others are under allocation this year. We need to order an additional 254 tons of salt by the end of the month. We are obligated by our contract to purchase 80% of our allocation but it will save us some money next year.

TOWN HALL: Zoning Assistant Paul Jeffers reported that the septic system for the rental property across the road is failing. The overflow going to the leach bed was not working correctly. The tank may also need repair. The recommendation was to replace the entire system or cease running the premises.

Trustee Bischof asked about the possibility of tying into the sewer, which would certainly be less expensive than a new septic system. Mrs. Emrick said that the sewer could only service the government buildings. Trustee Bischof thought that it may be to service township properties, which would include the rental property. Mrs. Pawlowski thought that, before investing in anything, we would need to consider future use of the property. Will it stay a rental house or become a location for a future senior center? Trustee Bischof will check with the sanitary engineer about the sewer tie-in possibility.

#### OTHER BUSINESS:

Fiscal Officer Pawlowski reviewed the March bank reconciliation and financial reports. Copies of March reports provide for each Trustee: Fund Status and Fund Summary; Appropriations Status; Revenue Summary. The Fund Status report as of April 13 was provided to each Trustee.

Fiscal Officer Pawlowski requested, and **Trustee Brandon moved Resolution 041310.01 approving Supplemental Appropriations as presented. Trustee Bischof seconded the Resolution. The Resolution was passed, 2 ayes, 0 naves and 0 abstentions.**

Mrs. Pawlowski said that BWC is requesting that she certify the claim for Jim Vild, who hurt his knee a few weeks ago. She said that we have found in the past that it is cheaper to pay the first two weeks wages. Mrs. Pawlowski requested and **Trustee Brandon made a motion paying Jim Vild the first two weeks wages of the BWC waiting period. Trustee Brandon seconded the motion.** In discussion, Mrs. Pawlowski further explained that the BWC puts the funds in reserve for a long period of time. Whether you use it or not, it hurts our ratings. **The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

Fiscal Officer Pawlowski requested payment to the City of Medina for fire services for the 3<sup>rd</sup> and 4<sup>th</sup> quarters 2009, less the LST portion that is still in discussion. **Trustee Brandon made a motion paying the City of Medina for fire services less the LST runs for third quarter 2009 \$9,754.83 (balance due \$1,007.14) and for 4<sup>th</sup> quarter 2009 \$8,713.40 (balance due \$509.06). Trustee Bischof seconded the motion.** In discussion, Trustee Bischof asked when we would intend to pay the balance. Mrs. Pawlowski asked for Executive Session to further discuss the issue and options other than paying it out of the fire levy. **The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

Fiscal Officer Pawlowski said that the first payment we received on our Safety Services Building loan was \$1,422.42. The next three motions are to establish Fund 4902, to be able to accept the money, and then to be able to spend the money.

**Trustee Brandon moved Resolution 041310.02 establishing Fund 4902 for the Safety Services Building. Trustee Bischof seconded the Resolution. The Resolution was passed, 2 ayes, 0 nays and 0 abstentions.**

**Trustee Bischof moved Resolution 041310.03 increasing funds \$1,422.42 into Fund #4902. Trustee Brandon seconded the Resolution. The Resolution was passed, 2 ayes, 0 nays and 0 abstentions.**

**Trustee Bischof moved Resolution 041310.04 increasing appropriations \$1,422.42 in Fund #4902. Trustee Brandon seconded the Resolution. The Resolution was passed, 2 ayes, 0 nays and 0 abstentions.**

Fiscal Officer Pawlowski reported an Estate Tax of \$7,473.50 to be received and an Estate Tax of \$67,588.53 which has been received.

**Trustee Bischof made a motion approving BC and PO s as presented and to pay bills totaling \$42,226.31. Trustee Brandon seconded the motion. The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

At 8:56 p.m. **Trustee Brandon made a motion to enter into Executive Session regarding the fire contract. Trustee Brandon seconded the motion. The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

At 9:30 p.m. **Trustee Bischof made a motion to return from Executive Session. Trustee Brandon seconded the motion. The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

Trustee Brandon adjourned the meeting.

Respectfully submitted,

Elaine Klafczynski

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Approved by:

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Date

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Attested:

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Date: