

Montville Township Trustees
June 22, 2010

Present:

Trustee Jeff Brandon, Chairman
Trustee Ron Bischof
Trustee Jeff Shuran
Fiscal Officer Mary Pawlowski
Police Chief Tom Acklin
Zoning Inspector Judy Emrick
Roads Superintendant Dennis Clapper

Also Present :

Mr. & Mrs. Carpenter and Taylor Carpenter, Residents
Jeff Russell, Resident
Ray Seaman, Chamber of Commerce

Trustee Brandon opened the meeting of the Montville Township Trustees, which came to order at 7:30 p.m. The Pledge of Allegiance was recited. Trustee Shuran offered a prayer. Trustee Brandon welcomed residents to the meeting and stated that the meeting is being recorded for transcription purposes only.

Chief Acklin said that the Montville Police Patrolman s Association 5th annual 5K run was held this year on May 19th. Chief Acklin thanked Sgt. Grice and Patrol Officer LaFond for organizing the race and finding sponsors. Officer Chris LaFond said that each year different charities are helped with the funds raised from this race. Proceeds from this year s race benefited the Special Olympics of Ohio. Additionally, the Patrolman s Association provided funds to the Jessica Schaffer Memorial fund and a \$1,000 scholarship for a Medina student who is pursuing a career in law enforcement or the criminal justice field.

On behalf of the Montville Police Patrolman s Association, Officer LaFond presented the \$1,000 scholarship to Taylor Carpenter. Taylor is now a graduated senior from Medina High School. She is pursuing a career in law.

PUBLIC RECOGNITION:

Mr. Ray Seaman thanked the Trustees for use of the community room for the HOA meeting. He offered to take anything of business interest or help needed that he could communicate to the Chamber.

APPROVAL OF MINUTES:

Trustee Shuran made a motion to approve the minutes for the May 19 Special Trustees meeting and the May 25 Regular Trustees meeting. Trustee Bischof seconded the motion. In discussion, Trustee Brandon said a resident asked about current minutes on the web site. Fiscal Officer Pawlowski replied that minutes must be approved before they can be put on the web site. **The motion was passed, 3 ayes, 0 naves and 0 abstentions.**

DEPARTMENT REPORTS:

UTILITIES: Trustee Brandon received a letter regarding the electric aggregation grant of \$50,000 to Montville Township. Fiscal Officer Pawlowski reported that the grant was received this week.

FIRE: Trustee Brandon reported the bill to the township for first quarter 2010 was \$8,867.37. The 1Q report was broken down to show 37 fire calls and 6 duty crew/first responder calls for the first three months of the year. The first responder calls were all medically related calls. Fiscal Officer Pawlowski said that the first responder calls (\$803.50) are being charged to the ambulance levy, and the fire calls (\$8,063.87) are being charged to the fire levy.

Trustee Bischof commented that the duty crew calls saved the township some money this quarter. As an example, on January 26th, the duty crew was dispatched to a residence and found a natural gas issue. The duty crew charged \$123. If the fire truck came out with a full crew, it could have been \$500 to \$600.

LST: Chief Acklin provided copies of a letter to the Trustees regarding fire calls. Due to concerns of potential danger for the first responders of the various police departments, Mayor Hanwell has reviewed the dispatch procedures that have been used for dispatching fire calls. The mayor added a list of calls that Medina LST will now be dispatched to along with the appropriate fire department crew or officer as listed on the procedures.

ZONING: Zoning Inspector Emrick requested, and **Trustee Brandon made a motion to reschedule the public hearing for the Outdoor Wood-fired Hydronic Heaters (OWHH) and Wind Energy Conversion Systems (WECS) for July 13, 2010 at 7:30 p.m. Trustee Shuran seconded the motion. The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

Zoning Inspector Emrick reported that she and Assistant Zoning Inspector Jeffers had spent extra time on the roads lately due to high grass. Their report with resolutions at the various locations is attached.

Mrs. Emrick talked with two gentlemen that were interested in having a gentlemen s club at Montville Commons, which is not permitted in the Highway Commercial area.

Danny Karam reported to the zoning office that he may have a fitness type facility as well as a restaurant for the end cap at Montville Commons. The zoning office continues to keep after them on the landscaping.

The additional park land for Whitetail Park has been recorded and is on file in the zoning office.

Discussion ensued about the high grass in the township. Trustee Brandon said that he discussed with Bill Thorne options for putting together a maintenance code. Mr. Thorne advised to be careful if we choose to proceed with a maintenance code; what is right for a subdivision may not work for some of the rural areas. As it is, the zoning

office is already doing about all that can be done to encourage property owners to keep the grass cut.

Mrs. Emrick said that we can go through the nuisance section of the ORC, which we had done before with poison ivy and noxious weeds. It is a lengthy process, however. Trustee Bischof suggested making a request for the zoning commission to study. Perhaps we could have a procedure to hire someone to go out and mow what needs to be done and then charge the property owner for the mowing. Mrs. Emrick will do some research on the nuisance section of the ORC. She said that banks as property owners can be a very big problem because they don't care about the property maintenance. However, most people are responsive to a letter sent to them regarding high weeds.

POLICE: Chief Acklin provided revised copies of the sublease agreement with AT&T to Trustee Brandon. The Chief has forwarded the changes on to AT&T to have their legal department review to see if the changes are acceptable.

Chief Acklin reported that Officer Vivo was involved in an accident last week. There was no damage to the police car. Officer Vivo was off sick and then was put on light duty for 3 days.

Chief Acklin requested the Trustees consider a bike patrol for the police department next year. He would like to have one or two officers trained and have bike racks on a car. He felt that it would be helpful in the trails in the parks and in the subdivisions. The Trustees were receptive to the idea. Chief Acklin will look into it a bit more and have cost estimates.

Chief Acklin said that the bid opening is planned for July 1st. Fiscal Officer Pawlowski said that we will not be able to conduct business that day since two Trustees will not be available. The bids will be opened only on that day. We will have minutes to document the bid openings, and Roger Riachi will take them from there. Mrs. Emrick indicated that the zoning office is closed on July 1st, which is a Thursday. Chief Acklin will be here and make sure the bids are stamped with the date and time received.

ROADS: Roads Superintendent Clapper read the roads report (attached). Mr. Clapper provided copies of the salt contract with ODOT for the next season. The price for salt through ODOT is set at \$47.88 per ton. This is an increase of about \$5.50 per ton from the previous season. Also, the minimum and maximum purchase requirements have changed to 80% and 120%. We do have quite a bit of salt in storage already from last year.

Mr. Clapper requested, and **Trustee Bischof moved Resolution 062210.02 to participate in the ODOT co-op purchasing salt program for 2010/2011 at a cost of \$47.88 per ton. Trustee Shuran seconded the Resolution. The Resolution was passed, 3 ayes, 0 nays and 0 abstentions.**

Trustee Brandon asked Mr. Clapper what he wanted to do about the road tour findings. Mr. Clapper said that they had seen a number of areas that needed patching on Poe and on Paradise. There is some wash-boarding and breaking away on the sides of the roads. Some areas need to be grinded out and some need a full-depth repair. A chip seal was suggested to be done on Deer Path which would last for four or five years

before the next pavement would be done. There were some other repairs needed in the township. For the next Trustees meeting, Mr. Clapper will compile a list of items needing attention. Some will need to be bid on; other items that are under the \$25,000 will not need to be bid on.

Trustee Bischof said that he is perplexed about the corner of Route 18 and River Styx in front of the bank. The hole was repaired with dirt, top soil and seeded and straw put on. The very next day, a truck went through it and it is already damaged again. There is always traffic in the turn lane at that intersection and trucks cannot make the turn at that spot. Perhaps we need to concrete that spot.

ADMINISTRATION BUILDING: Roads Superintendent Clapper requested the Trustees consider locking in a price for propane through March 31, 2011 with Sunrise. The contract is due July 2, 2010. **Trustee Brandon made a motion to purchase propane for the Administration building and maintenance garage from Sunrise Energy at \$1.89/per gallon through March 31, 2011. Trustee Shuran seconded the motion. The motion was passed, 3 ayes, 0 naves and 0 abstentions.**

PARKS: Trustee Bischof said that the grass at Cobblestone Park is beginning to fill in quite nicely, but with clover. The infield is weeded. Baseball cannot be played on it yet, but we are getting to the point to figure out how much we will be able to put into fencing for the fields.

Mr. Clapper asked if pitchers mounds were to be built into the baseball fields as part of the quote. The Board thought that they may have been; Mr. Clapper will check on the mounds with Mr. Lewis.

There will be a walk-through at Cobblestone Park with Lewis Land, the designer, the Service Department and the Trustees.

Trustee Bischof said that the Medina Soccer invitational tournament was held two weeks ago. The event was a success. The director of the association complimented the township on the excellent condition of White Tail Park.

Mr. Clapper said that the large Japanese maple tree that was transplanted to the park is doing very well. The tree is at least 40 years old and appears to be taking to its new home.

Trustee Bischof said that there was an issue once again about allowing fishing on the lake at White Tail Park. Discussion ensued. The Trustees agreed to leave the no fishing policy remain in place.

Trustee Bischof said that he will be attending a meeting with the mayor and council members about parks and requested the Roads Superintendent provide the cost of equipment we have invested in our parks.

OTHER BUSINESS:

Fiscal Officer Pawlowski reviewed the May Bank Reconciliation and Financial reports. Copies of May reports provided for each Trustee: Fund Status & Fund

Summary; Appropriation Status; Revenue Summary. The Fund Status report as of June 22 was provided to each Trustee.

Fiscal Officer Pawlowski requested, and **Trustee Shuran moved Resolution 062210.03 approving supplemental appropriations as presented. Trustee Bischof seconded the Resolution. The Resolution was passed, 3 ayes, 0 nays and 0 abstentions.**

Fiscal Officer Pawlowski requested, and **Trustee Shuran moved Resolution 062210.04 requesting the second half tax advances as collected. Trustee Brandon seconded the Resolution. The Resolution was passed, 3 ayes, 0 nays and 0 abstentions.**

Fiscal Officer Pawlowski requested, and **Trustee Shuran made a motion paying Albers & Albers \$5,607.50 for JEDD services. Trustee Bischof seconded the motion.** In discussion, Fiscal Officer Pawlowski sent an email requesting Mr. Albers review the bills. She did receive a response and is still working on receiving a credit for a disputed item. To date, Mrs. Pawlowski reported that we have paid Albers and Albers \$33,802. She believes that we are close to being finished and may end at around \$40,000. **The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

Fiscal Officer Pawlowski requested, and **Trustee Bischof made a motion paying the County Treasurer \$20,654.71 for second half property taxes. Trustee Shuran seconded the motion. The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

Zoning Inspector Emrick requested, and **Trustee Shuran moved Resolution 062210.05 correcting citation of the ORC for the JEDD. Trustee Brandon seconded the Resolution. The Resolution was passed, 3 ayes, 0 nays and 0 abstentions.**

Fiscal Officer Pawlowski requested, and **Trustee Shuran moved Resolution 062210.01 for Boy Scout Certification to Matthew Michael Sweet. Trustee Brandon seconded the Resolution. The Resolution was passed, 3 ayes, 0 nays and 0 abstentions.**

Fiscal Officer Pawlowski requested, and **Trustee Shuran made a motion paying the City of Medina \$46,685.88 for dispatch services. Trustee Bischof seconded the motion. The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

Fiscal Officer Pawlowski requested, and **Trustee Brandon made a motion paying the City of Medina \$8,867.37 for 1Q 2010 fire and first responder calls. Trustee Shuran seconded the motion. The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

Zoning Inspector Emrick referred to Bill Thorne's May 12th letter on the contract for fire services between the City of Medina and Montville Township. Mr. Thorne said in his letter that, if the changes that he had highlighted meet with the Trustees' approval, please advise him and he will forward a copy to Medina City's legal counsel for their review and approval. The Trustees replied that they were in agreement with the changes.

Fiscal Officer Pawlowski asked why the township s stand-by fee is so high and continues to go up \$5,000 every year. Trustee Bischof explained that it was for covering the cost of fire trucks and equipment, and it was actually the cheaper way to go about it. At one time, there were two rates. If two stations had to go out on a call, the cost was much higher regardless of the number of people that showed up, and the cost was out of hand. It was eventually decided to pay as you go. So now Montville Township pays 2-1/2 times their wages which covers gasoline, the trucks, etc.

Fiscal Officer Pawlowski asked about the attachment A to the fire services contract which is referred to on the first page discussing terms and conditions. The Trustees need to know what the attachment A is before agreeing to the contract.

Also, on page 3 item 5, the contract discusses a pumper truck in working condition which would be located in Montville Township. Fiscal Officer Pawlowski wanted to make sure that the pumper truck was also able to hold enough water to put out a fire.

Trustee Shuran made a motion approving BC and PO s as presented and to pay bills totaling \$6,322.69 that were dated June 8th from the cancelled meeting. Trustee Brandon seconded the motion. The motion was passed, 3 ayes, 0 naves and 0 abstentions.

Trustee Shuran made a motion approving BC and PO s as presented and to pay bills totaling \$167,571.89. Trustee Brandon seconded the motion. The motion was passed, 2 ayes, 0 naves and 0 abstentions.

At 9:23 p.m. Trustee Brandon adjourned the meeting.

Respectfully submitted,

Elaine Klafczynski

Approved by:

Date

Attested:

Date: