

**MONTVILLE TOWNSHIP POLICE DEPARTMENT
ANNUAL REPORT
2012**



**MONTVILLE TOWNSHIP BOARD OF TRUSTEES
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**MONTVILLE TOWNSHIP FISCAL OFFICER
MARY PAWLOWSKI**

TERRY GRICE, CHIEF OF POLICE



January 22, 2013

Dear Trustees and Citizens of Montville Township,

Welcome to the Montville Township Police Department's 2012 Annual Report. This is the first year that the Police Department has published an Annual Report for general dissemination, and we have also made it available online through our web site at www.montvilletwp.org/police. We strongly believe that each of you have a right to know what type of law enforcement services and activities have occurred within Montville Township, and more importantly, the resources being devoted in providing an appropriate police response to local problems and concerns.

In this report, you will find Police Department statistics from 2012. We have gathered Montville statistics from 2010 and 2011, to reflect how different categories of crime and enforcement activities have been increasing and/or decreasing from previous years.

The men and women of the Montville Township Police Department are committed to keeping pace with growth to ensure the safety and security of those who live, travel, and/or work in our community. We hope that you find our 2012 Annual Report interesting and informative. We have summarized our significant accomplishments for the year near the end of this report, and have provided you with a glimpse of where we hope to be in the future.

If you have any questions, comments, or suggestions to improve our Annual Report, please contact me via email (tgrice@montvilletwp.org), or telephone (330)725-8314.

Sincerely,

Terry Grice
Chief of Police



MONTVILLE TOWNSHIP POLICE DEPARTMENT

MISSION STATEMENT

The Montville Township Police Department, in partnership with the community, is committed to providing quality and professional service. We will strive to prevent crime and enforce laws fairly, with integrity, and respect for all persons, to provide a safe community in which to live and work.

VALUES STATEMENT

We, the men and women of the Montville Township Police Department, hold these values and principles to be of the utmost importance:

PROFESSIONALISM

We conduct ourselves, both on-duty and off-duty in a manner that reflects favorably on our profession and the community we serve. We take pride in our appearance and demeanor. We hold ourselves to the highest standards and will not allow friendships, prejudices, or animosities to influence our decision-making when providing law enforcement services. We continuously strive for excellence through training, education, and innovation.

INTEGRITY

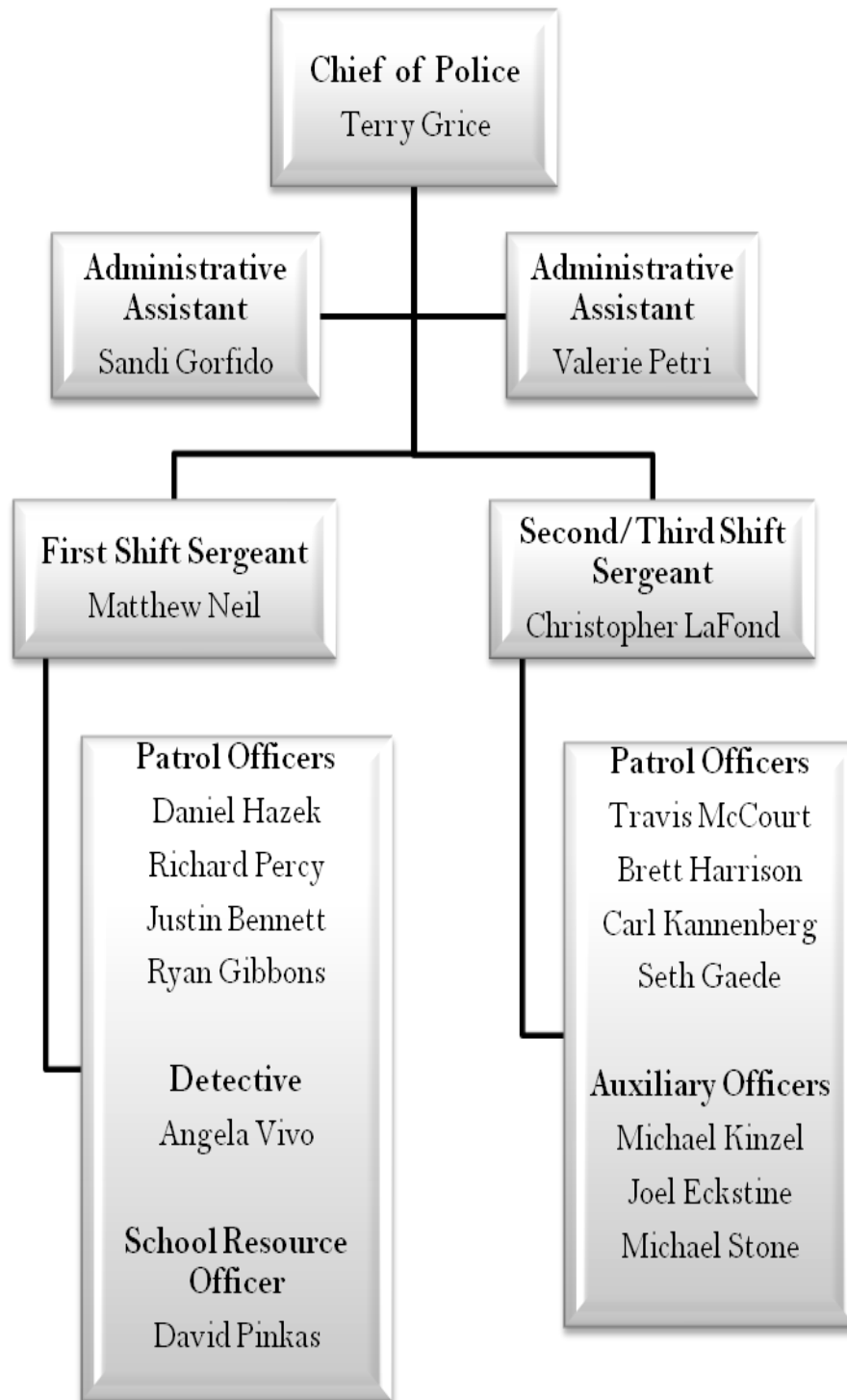
We are guided by the principles of honesty and integrity in our daily lives. We constantly strive to maintain the public's trust through honesty and integrity in both words and actions.

RESPECT

We treat all people with the dignity and respect they deserve. This includes the protection of individual rights while upholding the laws of the United States of America, the State of Ohio, and Montville Township.

COMPASSION

We conduct all citizen contacts with courtesy and compassion. We are sensitive to the needs of others and possess empathy in dealing with individuals in their time of need.



Effective December 31, 2012

ORGANIZATIONAL CHART

The chart on the preceding page represents the organizational structure of the Montville Township Police Department as of January 2, 2013. This chart depicts the current chain-of-command within the organization. The Administrative Assistants and two Sergeants report directly to the Chief of Police. Each Sergeant is responsible for a designated shift and its assigned personnel.

PERSONNEL

The following is a list of personnel employed by the Montville Township Police Department as of January 2, 2013. Employees are listed in order of seniority within each classification.

Chief of Police

Terry Grice

Sergeants

Matthew Neil

Christopher LaFond

Administrative Assistant

Sandi Gorfido

Valerie Petri

Patrol Officers

Daniel Hazek

Richard Percy

Travis McCourt

Brett Harrison

Justin Bennett

Carl Kanneberg

Seth Gaede

Ryan Gibbons

Detective

Angela Vivo

School Resource Officer-DARE

David Pinkas

Auxiliary Officers

Michael Kinzel

Joel Eckstine

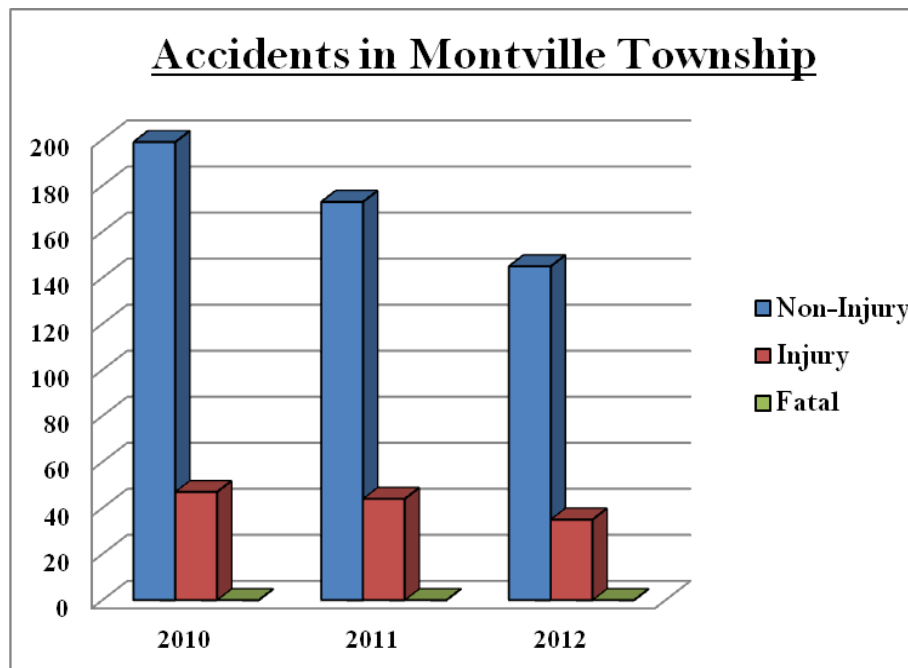
Michael Stone

TRAFFIC CRASHES



As can be seen in the chart below, the Montville Police Department investigates numerous traffic accidents per year. Per the chart below, the number of both non-injury and injury crashes has been on the decline over the past three years. As vehicular traffic increases each year, the department maintains a commitment to providing high visibility patrol and traffic law enforcement to keep Montville's streets and highways as safe as possible.

Year	Non-Injury	Injury	Fatal	Total
2010	199	47	0	246
2011	173	44	0	217
2012	145	35	0	180

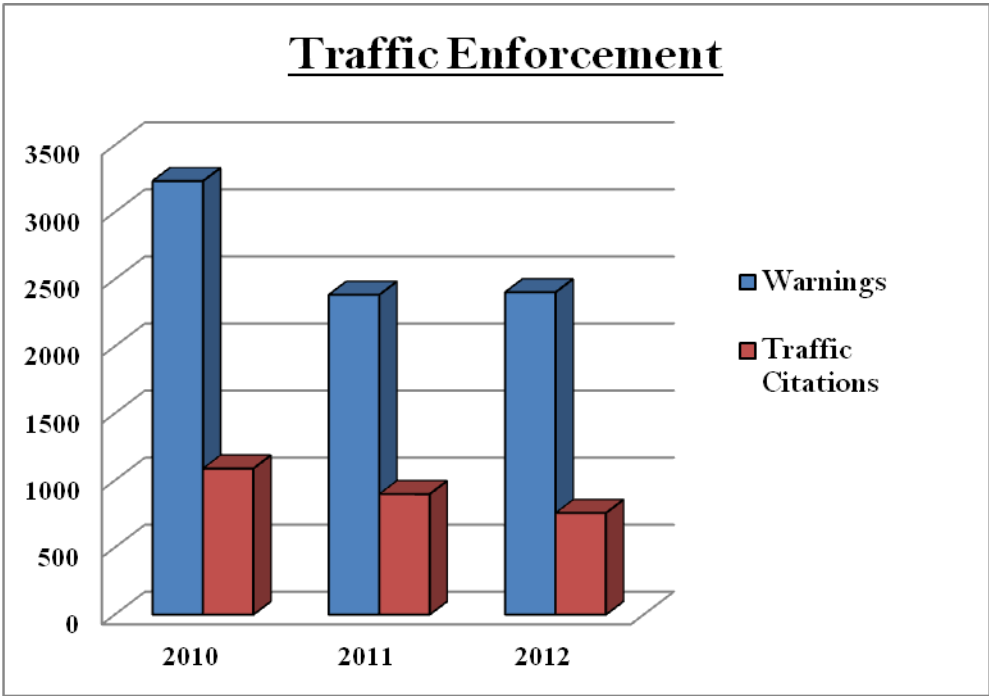


TRAFFIC ENFORCEMENT

The Montville Police Department issues both citations and warnings to traffic violators who are observed breaking traffic laws within Montville Township. The department is very proactive in regards to traffic enforcement, which is seen by the number of warnings that are issued. A breakdown of traffic warnings and traffic citations is listed below.

*In 2010, the Montville Police Department received a grant through the Office of Traffic Safety which provided funds for extra traffic enforcement, thus the large increase in both warnings and citations.

Year	Warnings	Traffic Citations	Total
2010	3232	1089	4321
2011	2384	898	3282
2012	2403	757	3160



REPORTS

Our officers handle a wide variety of reports which can be divided into three categories; Incident Reports (non-criminal in nature), Offense Reports (any criminal violation), and Traffic Crashes. In 2012, we had a 15% increase in the number of reports taken by our officers.

Year	Total Reports Taken
2010	552
2011	550
2012	631

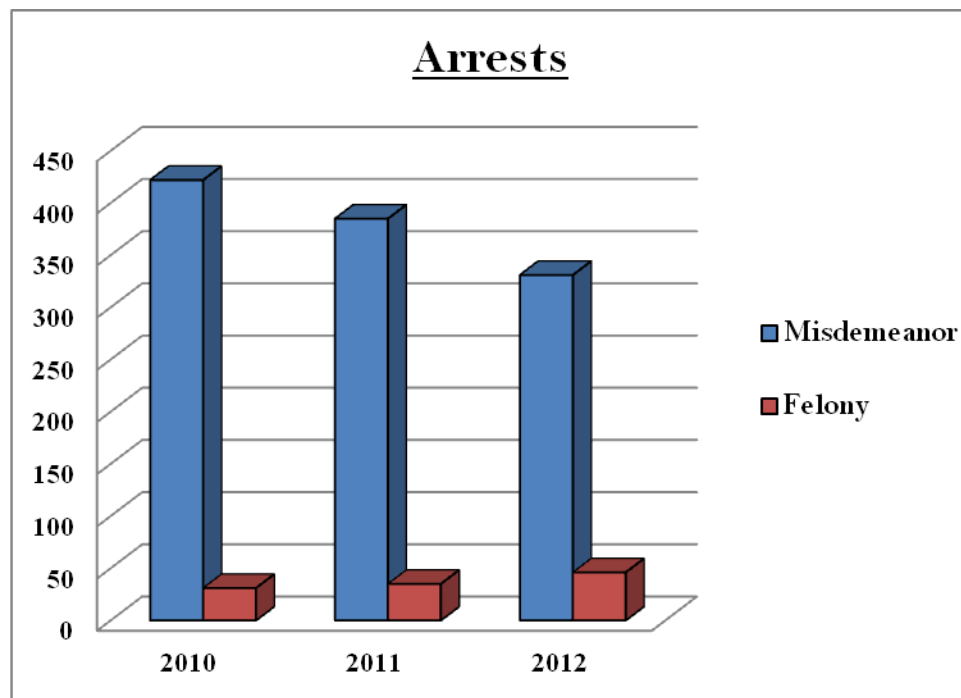


ARRESTS

The Montville Police Department investigates all criminal offenses to the fullest extent possible. When a suspect can be identified, it is our policy to file the appropriate criminal charges. As the below chart and graph show, felony arrests were up from the previous two years, while misdemeanor arrests were lower than the previous two years. Some common felony arrests include Theft, Breaking and Entering, Domestic Violence, Drug Possession, OVI (3 or more priors), and Receiving Stolen Property. Some common misdemeanor arrests include Assault, Driving Under Suspension, OVI (1st or 2nd), Theft, and Drug Abuse/Paraphernalia.

*Not listed on this chart are 85 felony charges from one case involving Receiving Stolen Property and Forgery charges. This case resulted in a "Guilty" conviction and forfeiture of \$1,000 to the Montville Police Department.

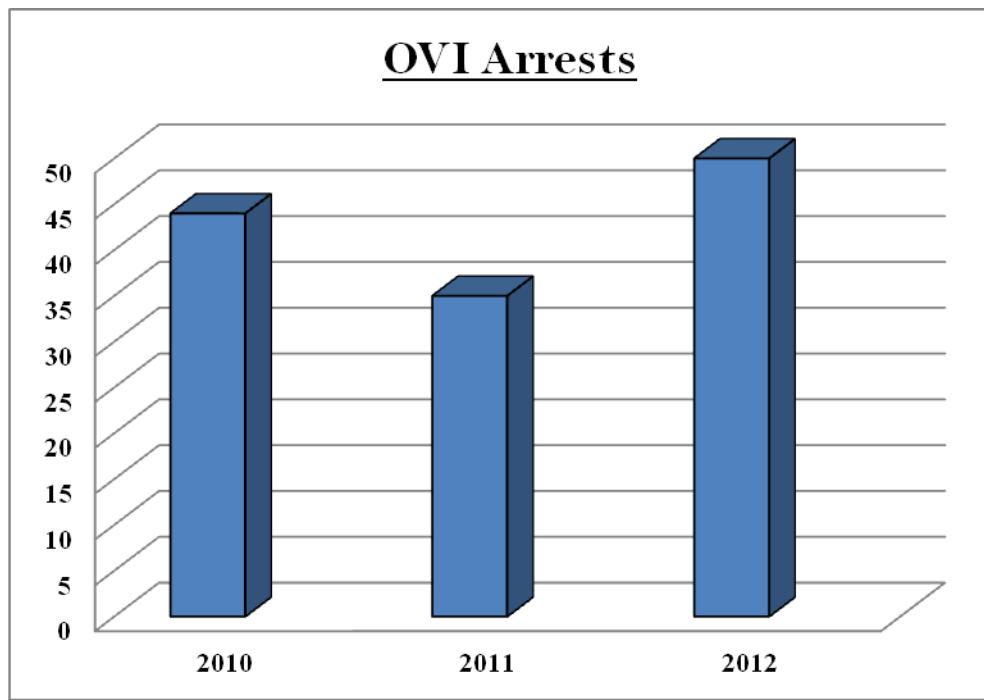
Year	Felony Arrests	Misdemeanor Arrests	Total Arrests
2010	31	422	453
2011	35	385	420
2012	46	331	377



OVI ARRESTS

In an effort to minimize the loss of property and life, the Montville Police Department takes an aggressive stance against drunk driving. The breakdown of arrest charges for OVI (Operating a Vehicle While Under the Influence of Alcohol and/or Drug of Abuse) is as follows:

Year	OVI Arrests
2010	44
2011	35
2012	50



COMMUNITY POLICING SERVICES

The Montville Township Police Department provides several community policing services including: Female Self-Defense Training, School Resource Officer, and DARE Officer. We also run the Medina Community Police Athletic League (MCPAL) and the Medina County Juvenile Diversion Program.

MCPAL



MCPAL is a county wide after school program where police officers and other positive role models interact with children between the ages of 10-17. Currently there two locations serving Medina School District: Garfield Elementary and H.G. Blake Elementary. The City of Brunswick is operating out of Edwards Middle School on a weekly basis. In addition, MCPAL is running in the Villages of Lodi and Spencer. In total, the program serves over 100 children in Medina County on weekly basis.



JUVENILE DIVERSION PROGRAM



The Juvenile Diversion Program is a unique approach, developed by the Montville Police Department, to help educate young drivers who have received their first traffic citation. Most

law enforcement agencies cite these juvenile traffic offenders, similar to adults, then send them through the Juvenile Court System. The Juvenile Diversion Program, in collaboration with the Medina County Juvenile Court, allows these first time juvenile traffic offenders to attend a three hour driving course in lieu of going to court. Upon successful completion of the program, the citation is destroyed and does not go on their permanent record. The success of this program has allowed the Montville Police Department to partner with nearly every other law enforcement agency in the surrounding area, to allow this program to not only be offered through our department, but now throughout the entire county. The class, taught by Montville Officers and Officers from participating agencies, is a combination of classroom instruction and behind-the-wheel driving, aimed at improving the student's driving skills and their ability to react appropriately to various driving situations. Each class is asked to provide feedback, which continues to show that not only do the students feel that the program is a lot of fun, but also that many feel they learned more in this three hour class than they were taught in their entire driver's education program. In 2012, 269 juvenile drivers attended and completed the program.

FEMALE SELF-DEFENSE TRAINING

The Montville Township Police Department held our first female self-defense class in 2012. The class was taught by Officer Michael Stone and Detective Angela Vivo. The class was offered to women who reside, or work, in Montville Township. Our goal for 2013 is to have two separate classes.

SCHOOL RESOURCE OFFICER

Officer David Pinkas is serving his fifth year as the School Resource Officer (SRO). A SRO is a positive role model for many students. A SRO's presence in the school sends a strong message that violence is not acceptable. Secondly, they act as law-related counselors who provide guidance on law-related issues to students, act as a link to support services both inside and outside the school environment, and are law-related teachers who provide schools with an additional educational resource by sharing their expertise in the classroom. The Department's SRO works closely with the Medina School District personnel and students on a daily basis during the school year. Officer Pinkas instructs driving simulator classes at Medina High school for a total of 8 weeks. In addition, he teaches a 3rd grade seatbelt program to all 3rd graders in the Medina School District and the Medina Christian Academy.

D.A.R.E. PROGRAM



The Drug Abuse Resistance Education (D.A.R.E.) Program is a police officer-led series of classroom lessons that teaches children how to resist peer pressure and live productive drug and violence-free lives. Officer Pinkas teaches the D.A.R.E. program to local 5th grade students. A total of 250 fifth grade students graduated from the 2011/2012 program. For the 2012/2013 school year, Officer Pinkas is teaching D.A.R.E. at all seven elementary schools. This will mean that over 750 students will graduate the D.A.R.E. program

ANNUAL TRAINING

Our Officers received 468 hours of advanced training in 2012. We are always striving to keep pace with the changing legal environment and new investigative techniques. We have certified Instructors within the department that also conduct in-house training in addition to the hours listed above. With our new "Training Room" we will continue to look for opportunities to host trainings for our department and our neighboring jurisdictions. By hosting classes we can reduce our expenses and provide additional training to our officers.

GRANTS AND OUTSIDE FUNDING

State Funds-

- Justice Assistance Grant: \$19,436, used to purchase a LiveScan and a portion of one in car-digital video system.
- Justice Assistance Grant, Law Enforcement: \$4,096, used to purchase one in car-digital video system.
- Special Drug Prevention Grant: \$19,088, funds are to reimburse the department for a portion of Officer Pinkas' salary.

Local Funds-

- Medina County Juvenile Court: \$10,200 for the Juvenile Diversion Program
- Medina County Juvenile Court: \$22,000 for the operation of the Medina County Police Athletic League.

Donations-

- Westfield Insurance: \$11,667.32 for the expansion of the Juvenile Diversion Program to juveniles that have not received a citation.
- State Farm Insurance: \$2,500 to be used for the Juvenile Diversion Program.

Total Funds Received- \$88,787.32

SUMMARY OF 2012

In June of 2012, we appointed the department's first full-time detective, Angela Vivo. Currently, we are collaborating with Medina Township Police Department to share the Detective position. This position has proven to be very valuable.

We have begun the process of updating our policy manual with the most current information available. The department signed a contract with Lexipol to help facilitate this process. Lexipol continually updates the policies when legal changes are made that require a change in policy. In addition, Lexipol provides regular training on the policy for our officers.

In 2012 we made numerous technology upgrades, not only at the police department, but throughout the township buildings. Montville Township is now on one phone system and calls

can be transferred between departments. In addition, we share the internet service to reduce duplication of services and fees. LST and Medina Fire Department, in addition to our police department, have moved to a better radio tower to ensure all departments can communicate with dispatch. This will assist all departments' communication when performing tasks in the southern region of the township and those areas that are within a valley.

The Montville Police Department and Medina City Schools partnered together to provide the Webcheck feature at the department. Webcheck is a piece of equipment that digitally scans fingerprints of individuals that are in need of a background check. In our agreement with the school district, they cover the annual maintenance fee and we provide the equipment and resources to process the fingerprints. We started this in August and as of December 31, 2012, we processed 339 background checks. This piece of equipment normally costs \$6,000, but the department was able to sign a "Memorandum of Understanding" with the Bureau of Criminal Identification and Investigation, and received this unit at no cost.

The men and women of the Montville Police Department always try to spend funds in a responsible manner. One example of this can be found with the department's use of purchasing items on EBAY. Over 12 months we saved almost \$4,500 by using this method. In addition, when it is appropriate, we purchase some of our radios from an alternate source. These radios have been completely refurbished and cost 1/3 of the price of a new radio. We purchased 15 Kenwood portable radios and saved over \$6,000. These are just two examples of how we attempt to spend tax dollars responsibly.

2013 GOALS

We are always looking for ways to improve our service to the citizens of Montville Township and methods to improve our functionality. In 2013, we will begin to explore the possibility of hiring a part-time officer to enhance our patrol coverage. In addition, we have already begun to investigate the process to become an accredited law enforcement agency. This process will not be completed in 2013, but our goal is to start phase one of the two phase process. Finally, we will begin to switch over to a computerize evidence submission form and tracking software. This will help eliminate unnecessary paperwork and allow for a more organized approach.